

Bengal Commercial Bank PLC.
General Services Division
Head Office, Dhaka

Date: June 24, 2026.

Request for Quotation (RFQ) for supply, installation and Commissioning of CCTV Monitoring System (IP Based) and Access Control System for different Branches, Sub Branches & ATM Booths of the Bank.

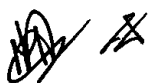
Bengal Commercial Bank PLC. (Hereinafter referred to as “the Bank”) willing to receive bids from the bona fide bidders/vendors for purchasing of CCTV Monitoring System & Access Control System for the period of next 01(one) year, which will be installed at different Branches, Sub Branches & ATM Booths at different locations across the country.

The following terms & conditions and technical specifications for the required items are given hereunder for the bidders/vendors.

1. Technical Specification:

i. Bullet type day-night vision infrared weatherproof indoor/outdoor camera:

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Image Sensor	1/2.7" 2 Megapixel Progressive CMOS	
06	Lens	2.8 mm (3.6 mm optional)	
07	Resolution	2 Megapixel	
08	Sensitivity/Minimum Illumination	0.08Lux/F2.0(Color,1/3s,30IRE) 0.3Lux/F2.0(Color,1/30s,30IRE) 0Lux/F2.0(IR on)	
09	IR LED	18 Pcs.	
10	IR Effective Distance	30 Meters	
11	Signal to Noise Ratio	More than 50 dB	
12	Power Supply	DC12V, PoE (802.3af)(Class 0)	
13	Guarantee	02 Years full guarantee	
14	International Standard Compliance	CE / UL / FCC	



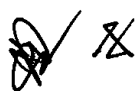
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ii. Dome type day night vision infrared weather proof indoor camera

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Image Sensor	1/2.7" 2 Megapixel Progressive CMOS	
06	Lens	2.8 mm (3.6 mm optional)	
07	Resolution	2 Megapixel	
08	Sensitivity/Minimum Illumination	0.2Lux/F2.0 (Color, 1/3s, 50IRE) 0.05Lux/F2.0 (B&W, 1/3s, 50IRE) 0Lux/F2.0 (IR on)	
09	IR LED	18 Pcs.	
10	IR Effective Distance	30 Meters	
11	Signal to Noise Ratio	More than 50 dB	
12	Power Supply	DC12V, PoE (802.3af)(Class 0)	
13	Guarantee	02 Years full guarantee	
14	International Standard Compliance	CE / UL / FCC	

iii. Dome type day night vision infrared weather proof indoor camera with Audio Support

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Image Sensor	1/2.7" 2 Megapixel Progressive CMOS	
06	Lens	2.8 mm (3.6 mm optional)	
07	Resolution	2 Megapixel	
08	Sensitivity/Minimum Illumination	0.2Lux/F2.0 (Color, 1/3s, 50IRE)	



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		0.05Lux/F2.0 (B&W, 1/3s, 50IRE) 0Lux/F2.0 (IR on)	
09	IR LED	18 Pcs.	
10	IR Effective Distance	30 Meters	
11	Signal to Noise Ratio	More than 50 dB	
12	Power Supply	DC12V, PoE (802.3af)(Class 0)	
13	Guarantee	02 Years full guarantee	
14	International Standard Compliance	CE / UL / FCC	
15	Audio Recording	Must record audio	

iv. 04 Channel NVR (Network Video Recorder) with PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Operating System	To be mentioned by the bidder	
06	Network Bandwidth	200 Mbps for access, 200 Mbps for storage and 96 Mbps for forwarding	
07	Recording Resolution	8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720 VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	Smart H.265+; Smart H.264+; H.265; H.264	
10	Hard Disk Storage	1 SATA III ports, up to 10 TB for a single HDD. The maximum HDD capacity varies with environment temperature	
11	Backup	USB device	
12	PoE	N/A	
13	Power Supply	Single, 100V~240V AC, 50~60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

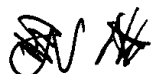
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v. 8 Channel NVR (Network Video Recorder) without PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Operating System	To be mentioned by the bidder,	
06	Network Bandwidth	200 Mbps for access, 200 Mbps for storage and 96 Mbps for forwarding	
07	Recording Resolution	8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720 VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	Smart H.265+; Smart H.264+; H.265; H.264	
10	Hard Disk Storage	2 SATA III ports, up to 10 TB for a single HDD. The maximum HDD capacity varies with environment temperature	
11	Backup	USB device	
12	PoE	N/A	
13	Power Supply	Single, 100V~240V AC, 50~60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

vi. 8 Channel NVR (Network Video Recorder) with PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	



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05	Operating System	To be mentioned by the bidder	
06	Network Bandwidth	200 Mbps for access, 200 Mbps for storage and 96 Mbps for forwarding	
07	Recording Resolution	8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720 VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	Smart H.265+; Smart H.264+; H.265; H.264	
10	Hard Disk Storage	2 SATA III ports, up to 10 TB for a single HDD. The maximum HDD capacity varies with environment temperature	
11	Backup	USB device	
12	PoE	Built in 8 ports (IEEE802.3at/af)	
13	Power Supply	Single, 100V~240V AC, 50~60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

vii. 16 Channel NVR (Network Video Recorder) without PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Operating System	To be mentioned by the bidder	
06	Network Bandwidth	Max 200Mbps Incoming Bandwidth	
07	Recording Resolution	8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720 VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	H.265/ H.264	
10	Hard Disk Storage	4/6 SATA III Ports, Up to 10/8 TB capacity for each HDD	

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11	Backup	USB device/Network	
12	PoE	N/A	
13	Power Supply	100V-240V AC, 50 Hz-60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

viii. 16 Channel NVR (Network Video Recorder) with PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Operating System	To be mentioned by the bidder	
06	Network Bandwidth	Max 200Mbps Incoming Bandwidth	
07	Recording Resolution	8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720 VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	H.265/ H.264	
10	Hard Disk Storage	4/6 SATA III Ports, Up to 10/8 TB capacity for each HDD	
11	Backup	USB device/Network	
12	PoE	Built in 16 ports (IEEE802.3at/af)	
13	Power Supply	100V-240V AC, 50 Hz-60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

ix. 32 Channel NVR (Network Video Recorder) without PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment	To be mentioned by the bidder	



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	Manufacturer (OEM) Company		
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Operating System	To be mentioned by the bidder	
06	Network Bandwidth	Max 320Mbps Incoming Bandwidth	
07	Recording Resolution	12MP, 8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720 VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	Smart H.265+/H.265/Smart H.264+/H.264/MJPEG	
10	Hard Disk Storage	8 SATA III Ports, Up to 10 TB capacity for each HDD	
11	Backup	USB Device/Network/eSATA Device	
12	PoE	Build in 32 ports (IEEE802.3at/af)	
13	Power Supply	Single, AC100V ~ 240V, 50 ~ 60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

x. 32 Channel NVR (Network Video Recorder) with PoE

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Dahua	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin & Manufacturer	To be mentioned by the bidder	
05	Operating System	To be mentioned by the bidder	
06	Network Bandwidth	Max 320Mbps Incoming Bandwidth	
07	Recording Resolution	12MP, 8MP, 6MP, 5MP, 4MP, 3MP, 1080p, 1.3MP, 720p, D1, and more	
08	Video Output	HDMI: 3840 × 2160; 1920 × 1080; 1280 × 1024; 1280 × 720	



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		VGA: 1920 × 1080; 1280 × 1024; 1280 × 720	
09	Video Compression Format	Smart H.265+/H.265/Smart H.264+/H.264/MJPEG	
10	Hard Disk Storage	8 SATA III Ports, Up to 10 TB capacity for each HDD	
11	Backup	USB Device/Network/eSATA Device	
12	PoE	Build in 32 ports (IEEE802.3at/af)	
13	Power Supply	Single, AC100V ~ 240V, 50 ~ 60 Hz	
14	Guarantee	02 Years full guarantee	
15	International Standard Compliance	CE / UL / FCC	

xi. 06 TB Hard Disk Drive (HDD) Surveillance Type for NVR

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Toshiba/WD purple	
02	Model	To be mentioned by the bidder	
03	Country of Origin	To be mentioned by the bidder	
04	Country of Manufacturing	To be mentioned by the bidder	
05	Capacity	06 Terabyte	
06	RPM	5400 RPM	
07	Guarantee	02 Years full guarantee	

xii. 08 TB Hard Disk Drive(HDD) for NVR

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	Toshiba/WD purple	
02	Model	To be mentioned by the bidder	
03	Country of Origin	To be mentioned by the bidder	
04	Country of Manufacturing	To be mentioned by the bidder	
05	Capacity	08 Terabyte	
06	RPM	5400 RPM	
07	Guarantee	02 Years full guarantee	

xiii. LED HD MONITOR

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	HP/DELL	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment	To be mentioned by the bidder	

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	Manufacturer (OEM) Company		
04	Country of Origin	To be mentioned by the bidder	
05	Country of Assemble	To be mentioned by the bidder	
06	Size	21.5 inch color	
07	Type	Wide angle	
08	Guarantee	02 Years full guarantee	

xiv. 8 port PoE Switch

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	CISCO/TPLINK/DLINK/Equivalent	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin	To be mentioned by the bidder	
05	Country of Assemble	To be mentioned by the bidder	
06	No of Port	8 port	
06	PoE Port	IEEE 802.3 af/at standard	
07	Power supply	Built in switching power supply, AC100~240V 50-60Hz	
08	Power per port	30W	
09	Guarantee	02 Years full guarantee	

xv. 16 port PoE Switch

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	CISCO/TPLINK/DLINK/Equivalent	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin	To be mentioned by the bidder	
05	Country of Assemble	To be mentioned by the bidder	
06	No of Port	16 port	
06	PoE Port	IEEE 802.3 af/at standard	
07	Power supply	Built in switching power supply, AC100~240V 50-60Hz	
08	Power per port	30W	
09	Guarantee	02 Years full guarantee	

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xvi. 24 port PoE Switch

Sl. No.	Item Description	Specification	Bidder's Response
01	Brand	CISCO/TPLINK/DLINK/Equivalent	
02	Model	To be mentioned by the bidder	
03	Name and website address of the Original Equipment Manufacturer (OEM) Company	To be mentioned by the bidder	
04	Country of Origin	To be mentioned by the bidder	
05	Country of Assemble	To be mentioned by the bidder	
06	No of Port	24 port	
06	PoE Port	IEEE 802.3 af/at standard	
07	Power supply	Built in switching power supply, AC100~240V 50-60Hz	
08	Power per port	30W	
09	Guarantee	02 Years full guarantee	

xvii. Technical Specification for Access Control System

S/N	Bank's Specification	Vendor Specification
1	Door Access Controller Brand: To be mentioned by Bidder. Model: To be mentioned by Bidder. Country of Origin: To be mentioned by Bidder. Country of Manufacture: To be mentioned by Bidder. BioNano core algorithm platform of high performance and reliability. Identification Mode: Card and FP Identification Time : <0.5 Sec. Standard Port: RS485, Mini USB Slave and TCP/IP(Optional), alarm output. Log Capacity: To be mentioned by the bidder Built in software to connect the device with local PC to generate log report.	
2	Exit Reader-Push Button Push buttons are typically used as "request to exit" devices in access control applications (Metal Body)	
3	Electro-Magnetic Lock EM Lock control traffic flow through interior & exterior Openings in retail & commercial environments. Specified by controller delay time, door swing angle 90deg. Brand: To be mentioned by Bidder. Mode: To be mentioned by Bidder Origin: To be mentioned by Bidder. Manufacture: To be mentioned by Bidder.	
4	Z-L Bracket/U Channel Bracket U-channel is used to clamp onto a flameless glass door for mounting the metal armature used to latch the door to the EM Lock. Brand: To be mentioned by Bidder. Mode: To be mentioned by Bidder	

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S/N	Bank's Specification	Vendor Specification
	Country of Origin: To be mentioned by Bidder. Country of Manufacture: To be mentioned by Bidder.	
5	RFID Card (7 no card for each device)	
6	Any other required materials Please specify if doesn't mention above	
7	Installation, Testing , Commissioning and Training Arrange local training (after installation) for at least one officer for each branch.	

2. Format for financial offer:

i. CCTV Monitoring System:

SL	Products	Unit price in BDT excluding VAT and including Tax
1	Bullet type day-night vision infrared weatherproof indoor/outdoor camera	
2	Dome type day night vision infrared weatherproof indoor camera	
3	Dome type day night vision infrared weatherproof indoor camera with Audio Support	
4	4 Channel NVR (Network Video Recorder) with PoE	
5	8 Channel NVR (Network Video Recorder) without PoE	
6	8 Channel NVR (Network Video Recorder) with PoE	
7	16 Channel NVR (Network Video Recorder) without PoE	
8	16 Channel NVR (Network Video Recorder) with PoE	
9	32 Channel NVR (Network Video Recorder) without PoE	
10	32 Channel NVR (Network Video Recorder) with PoE	
11	06 TB Hard Disk Drive (HDD) for NVR	
12	08 TB Hard Disk Drive(HDD) for NVR	
13	21.5" LED Monitor	
14	8 port PoE Switch	
15	16 port PoE Switch	
16	24 port PoE Switch	
17	Wireless Mouse (High range)	
18	UTP CAT6 Cable per meter (Belden/Panduit/Systimax/VIVANCO)	
19	HDMI Cable (15 meter)	
	HDMI Cable (30 meter)	
	HDMI Cable (40 meter)	
20	RJ 45 Connector	
21	RJ45 to HDMI converter (one Pair)	

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22	HDMI Splitter	
23	VGA to HDMI Converter	
24	Installation, testing & commissioning for inside Dhaka Branch including Cable(Belden/Panduit/Systimax/VIVANCO), RJ-45 Connector, PVC Pipe, PVC Channel, Saddle Screw, Royal Plug, Cable tie, Clip, Elbow, Iron Case, etc per Camera	
25	Installation, testing & commissioning for outside Dhaka Branch including Cable(Belden/Panduit/Systimax/VIVANCO), RJ-45 Connector, PVC Pipe, PVC Channel, Saddle Screw, Royal Plug, Cable tie, Clip, Elbow, Iron Case, etc per Camera	
26	Installation, testing & commissioning for inside Dhaka Branch without Accessories per camera	
27	Installation, testing & commissioning for outside Dhaka Branch without Accessories per camera	
28	Troubleshooting Inside Dhaka and surrounding area for CCTV/Attendance/Access Control System	
	Troubleshooting Charge outside Dhaka CCTV/Attendance/Access Control System	

ii. Access Control System

S/N	Description	Qty	Unit	Unit Price excluding VAT and including Tax
1	Door Access Controller with Adapter & RF ID Card	1	unit	
2	Exit Reader-Push Button (Metal)	1	unit	
3	Electro-Magnetic Lock	1	unit	
4	Z-L Bracket/U Channel Bracket	1	unit	
Total amount				
6	Installation, Testing , Commissioning and Training (inside Dhaka Branch) with socket, cable and necessary accessories.	1	Job	
7	Installation, Testing , Commissioning and Training (outside Dhaka Branch) with socket, cable and necessary accessories.	1	Job	
8	Installation, Testing , Commissioning and Training (inside Dhaka Branch) without socket, cable and necessary accessories.	1	Job	
9	Installation, Testing , Commissioning and Training (outside Dhaka Branch) without socket, cable and necessary accessories.	1	Job	
10	Power Adapter (For repair & maintenance purpose)	1	unit	

3. Terms and Conditions:

i. Bidders Qualification:

- a) Bidder shall possess his own office and adequately trained and experienced manpower to install, configure the supplied product.
- b) Bidder shall be an assessed under Income Tax Department.
- c) Bidder has the capacity for repairing or maintenance any part of the product unit or the device itself without any cost within the warranty period without any system interruption at the time of operation.
- d) Bidder has the capacity for repairing or maintenance any part of the device unit or the device itself.
- e) At least three (03) years of experience of selling and installation of mentioned products in Bangladesh.
- f) The bidder must have experience of supply, delivery, install, commission and maintenance of the products at least in 2(Two) Bank. The bidders should also have been selling same product in similar fields for at least last 3(Three) years.

ii. Documents comprising the bid:

- a) Technical Description of the deliverables to demonstrate the specified technical requirement Schedule
- b) Seal and signed copy of this RFQ as a proof of declaration to have read and understand the whole "Terms & Conditions" and abiding by it fully with no objections.
- c) Photocopy of following documents should be submitted with the offer:
 - i. Valid Trade License and Company Profile (Establishment date, no of tech engineers, no of employees, no of bank clients, no of support center, etc.)
 - ii. E-TIN, VAT & BIN Certificate
 - iii. Proof of Experience
 - iv. List of corporate clients with Certificates. Original Catalogue of all quoted items must be supplied and the offered model must be marked and signed (if any).

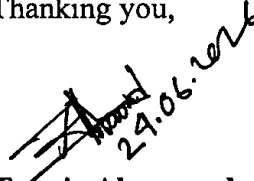
iii. Bid price and Validity: Bidders shall quote the price excluding VAT and including Tax in Bangladeshi Taka (BDT) for the items. Bid shall remain valid for a period next 01 year from the date of opening of quotations. In exceptional circumstances, prior to expiry of the original bid validity period, the Bank may request the bidder to extend the period of validity for a specified additional period. Related VAT to be borne by the Bank.

iv. Dead line of the Bid: The bidder must submit the bids in original (sealed), duly marking the envelope as addressed at the following no later than 4:00 p.m. on **July 06, 2026**. Any bid received by the Bank after the deadline may be rejected and returned unopened to the bidder.

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- v. **Sealing and marking of the bid:** The Quotation should be submitted in a sealed envelope through addressing "Head of General Services Division, Bengal Commercial Bank Ltd., Head Office, 5th floor, Khandker Tower, 94, Gulshan Avenue, Gulshan, Dhaka-1212". The subject of the offer should be mentioned at the top of the envelope such as "Quotation (RFQ) for supply and installation of "CCTV Monitoring System & Access Control System" for different Branches, Sub-Branchees & ATM Booths".
- vi. **Product Delivery:** Product must be delivered from ready stock. Supplier have to deliver the product at site (different locations across the country) own arrangement and own cost through maintaining standard safety, security and precaution measure.
- vii. **Payment:** Payment will be made after successful installation in all respects and subsequent submission of the bill after deducting VAT and Tax as per government rules. No advance payment will be allowed.
- viii. **Security Money:** An amount equivalent to 10% (Ten) of final invoice value will be considered as security money. Security money amount will be deducted from the bill and retained up to the warranty period of the products. Security money will be returned after the stipulated warranty period. Security money may be forfeited in case of violation of warranty and or support issues within the stipulated warranty period.
- ix. **Warranty:** Bidders are requested to submit the price with 02(Two) years of comprehensive warranty of the products. Bidder must have the capacity for repairing or replacing any hardware unit of the product without any cost within the warranty period without any system interruption at the time of operation. Warranty period of the products starts from the date of successful installation as well as live operation. Warranty includes any kind of after sale support, service, troubleshooting and any other charges thereof.
- x. **VAT & Tax:** Price should be including govt. Tax and excluding VAT. Related VAT to be borne by the Bank.
- xi. **Bank's right:** Bank reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.

Thanking you,


Tanvir Ahammed
In-Charge of General Services Division

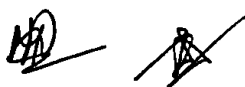
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Check list

Vendor(s) are requested to submit the documents as per below mansion check list:

SL	Particulars	Vendor response (Yes/No)
1	Up to date trade license	
2	E-TIN, VAT & BIN certificate	
3	Memorandum & Article of Association (if applicable)	
4	Partnership Deed (if applicable)	
5	Name, contact number, e-mail of contact persons as per attached format	
6	Proof of experience	
7	List of corporate client (Bank preferred)	
8	Manufacturer's Letter of Authorization/ Distributorship /Dealership	
9	Catalogue, brochure, data sheet, etc.	
10	List of support center across the country along with support team member details	
11	Seal and signed copy of the RFQ	

Vendor has to be submitted all the documents in the order of this list.



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VENDOR CONTACT INFO.

***** (Mandatory info) *****

Company Contact information

Name :
Company Address :
Company Phone No. :
Company Fax No. :
Company Email :

Tender Concerned

Name :
Company Designation :
Cell Phone No. :
Email Address :

Sales & Marketing- I

Name :
Company Designation :
Cell Phone No. :
Email Address :

Maintenance and after Sale Service - I

Name :
Company Designation :
Cell Phone No. :
Email Address :